

TOWN OF KITTERY

PLANNING OFFICE

200 Rogers Road, Kittery, Maine 03904 PHONE: (207) 475-1323 Fax: (207) 439-6806

APPLICATION: SITE PLAN REVIEW

FEE FOR SITE PLAN REVIEW:		\$200. 00 PLUS THE GREATER OF		\$50/USE OF UNIT; OR \$0.50/LINEAR FOOT OF DOCK, SLIP & FLOAT; OR				\$5.00/100 SQ FT OF GROSS FLOOR AREA			Amount Paid:	
							S20.00/ UNIT INTENDED TO PROVIDE OVERNIGHT SLEEPING ACCOMODATIONS			\$ Date:		
PROPERTY DESCRIPTION		Parcel ID	Мар		Lot		Zo	Zoning District Total La		Total Land	ınd Area	
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Minimal Plan Requirements										
☐ 14 COPIES OF THE SITE PLAN										
PLANN INFORM DETER	TO COMMENCEMENT OF THE REVIEW PROCESS, THE ING BOARD WILL DECIDE WHETHER SUFFICIENT MATION HAS BEEN PROVIDED AND WILL VOTE ON MINE OF COMPLETENESS. THE RESPONSIBILITY OF THE APPLICANT TO PRESENT A	M) N)	Indicate required landscaping including: Type of plant material Plant/Tree sizes Placement Irrigation systems Show natural and historical topography:							
	CLEAR UNDERSTANDING OF THE PROJECT.		☐ Rock walls ☐ Railroad beds ☐ The location of all natural features or site elements to be preserved.							
A)	Paper size: ☐ No less than 11" X 17" (reduced) or greater than 24" X 36" (full)	O)	Provide a locus map at a scale not more than 400 feet to the inch showing the relation to other properties and geographic features and							
B) C)	Scale size: ☐ Under 10 acres: no greater than 1" = 30' ☐ 10 + acres: 1" = 50' Title block:		 show: All the area within five hundred (500) feet of the boundary line of the proposed development; Any smaller area between the tract and all existing streets, provided any part of such a street used as part of the perimeter 							
	☐ Applicant's name and address ☐ Name of preparer of plans with professional information and professional seal ☐ Parcel's tax map identification (map – lot)	6)	for the locus map is at least five hundred (500) feet from any boundary of the proposed development.							
	☐ Date of plan preparation	P)	Show the locations of any: Parks Dopen space Conservation easement							
D)	Boundary survey performed and sealed by licensed surveyor: Identify all existing boundary markers Show all proposed boundary monuments (per ordinance)	Q)	Identify and locate each: ☐ Easements Rights-of-way ☐ Street alignments ☐ All intersecting property lines within 50 feet of the parcel.							
E)	Provide orientation: Arrow showing true north and magnetic declination Graphic scale Parcel Owners and map and lot Deed docket and page numbers Signature blocks	R)	Include plans, profiles and typical sections of all roads and other paved ways, including all relevant street data. ☐ Intersections or ☐ Distance to nearest intersection ☐ Driveways onsite ☐ Distance to nearest driveway ☐ Sight visibility lines							
F)	Show location and description of: All structures Floor plans Elevations of principle structures All structures and accesses within 100 feet	S)	Show all existing and proposed lighting Map of all street lighting, attached lighting, and area lighting Cocation of lighted signs Photo-metrics map							
G)	Show parcel data: ☐ Total parcel area ☐ Rights-of-way area ☐ Wetlands area ☐ Area to be disturbed ☐ Length of street frontage	T)	Indicate the location of any permanently installed machinery likely to cause appreciable noise at the lot lines.							
	☐ Building setback lines ☐ Wetland setbacks ☐ All parcels of land proposed to be dedicated to public use and the conditions of such dedication	U)	Provide description of these materials stored on the property: ☐ Hazardous ☐ Toxic ☐ Raw Waste							
н)	Indicate how the existing ground will change by showing: ☐ Existing contours ☐ Proposed contours ☐ % grade ☐ Finished grades ☐ Proposed slopes ☐ Finished floor elevations	V)	Indicate the location and dimensions of (existing and proposed): ☐ Sidewalks ☐ Curbs ☐ Driveways ☐ Fences ☐ Retaining walls ☐ Other artificial features							
1)	☐ Show names and addresses of all owners of record on abutting parcels and the assessor's map and lot numbers.	W)	Show parking calculations and parking spaces on the site plan and: ☐ Existing parking, if applicable ☐ proposed parking spaces ☐ Handicapped spaces							
1)	☐ Label all zoning districts abutting the property boundaries.	X)	Copies of State and Local permit applications: ☐ Notice of Intent ☐ NRPA ☐ Permit by Rule							
к)	☐ Show locations of natural physical features such as water bodies, watercourses, forest cover, and ledge outcroppings.		 all other applicable permits Copy of FIRM Map showing <u>proposed parcel boundary</u>. 							
L)	Show the location of existing and proposed Utilities and identify which utilities are to be privately owned/ municipally owned: Overhead Electric underground electric Water mains Wells Gas mains Cable TV Sewer mains Test pits Septic tanks Leach fields Storm drain lines Catch basins Culverts Gutters Stormwater storage basins Rain gardens Nearest fire hydrant	Υ)	NOTE TO APPLICANT: PRIOR TO THE SITE WALK, TEMPORARY MARKERS MUST BE ADEQUATELY PLACED THAT ENABLE THE PLANNING BOARD TO READILY LOCATE AND APPRAISE THE LAYOUT OF DEVELOPMENT.							

SUBMITTALS THAT THE PLANNER DEEMS SUFFICIENTLY LACKING IN CONTENT WILL NOT BE SCHEDULED FOR PLANNING BOARD REVIEW.